

VISITING GRADUATE RESEARCH STUDENT AUTHORIZATION FORM

STUDENT INFORMATION

First Name: _____ **Surname:** _____ **Gender:** _____
Email: _____ **Phone #:** _____ **Birthdate:** _____
Street Address: _____ **City:** _____ **Province/State:** _____
Country: _____ **Postal/Zip Code:** _____
Immigration Status: Canadian Citizen Permanent Resident International: _____
Country of Citizenship
Have you ever attended UNBC? No Yes (provide UNBC student ID): _____

HOME INSTITUTION INFORMATION

Current Degree Program: _____ **Home Department:** _____
Home Institution: _____ **City:** _____ **Country:** _____
Home Supervisor Name: _____ **Home Supervisor's Department:** _____
Home Supervisor's Email: _____ **Student # at Home Institution:** _____

APPOINTMENT DETAILS

Start Date of Visit: _____ **End Date of Visit:** _____
Host UNBC Research Supervisor: _____ **Host UNBC Department:** _____
Source of Financial Funding: Personal Government Scholarship Mitacs
 UNBC Faculty Member Other: _____
Description of research activities: _____

STUDENT CONSENT AND SIGNATURE

Students are advised that use of information provided on this form complies with the Freedom of Information and Protection of Privacy Act for the administration of the University and its programs and services. Certain student information is provided on a confidential basis to Partner Institutions, to Statistics Canada as governed by the Canada Statistics Act, and to the BC Government. The internal use of student records, and the obligatory reporting of student data to external bodies, respects the absolute confidentiality of student information.

Visiting research students are subject to the regulations of the home institution governing tuition and fees. Deadlines in effect at both the home and host institution must be observed. UNBC will not assess tuition fees but student activity fees may be charged.

Letter of invitation from host UNBC supervisor and department Chair is attached (link to template)

Confirmation of full-time registration at home institution is attached

I hereby accept and agree to abide by the statutes, rules and regulations of the host institution and supporting agreements while attending as a visiting research student.

Applicant Signature: _____ Date: _____

APPROVAL SIGNATURES

HOME INSTITUTION

Research Supervisor's Approval

Print Name:

Signature:

Faculty of Graduate Studies Approval (or equivalent)

Print Name:

Signature:

Please submit the signed form and required attachments to the Office of Graduate Programs (grad-office@unbc.ca)

UNIVERSITY OF NORTHERN BRITISH COLUMBIA

Research Supervisor's Approval

Print Name:

Signature:

Program Dean

Print Name:

Signature:

FOR OFFICE OF GRADUATE PROGRAMS USE ONLY

Processed Date: _____ Letter of confirmation sent to student/home institution Initials: _____

OFFICE OF THE REGISTRAR

VRES registration processed:

Initials: _____

Information and Instructions

UNBC welcomes students who have made arrangements with a faculty member of our institution to visit for research purposes. A visiting research graduate student is attending UNBC to complete research as a part of the requirements for their graduate degree at another university. Visiting research students do not take coursework during their time at UNBC. Visiting students who wish to complete coursework should instead apply through a relevant exchange agreement.

Please review the information on our website for information on eligibility and requirements for submitting an application:

[Click here](#) if you are a domestic student currently registered in a graduate degree program at a Canadian university.

[Click here](#) if you are an international student or a Canadian citizen attending a university outside of Canada.